

## FACTSHEET

# SharePoint Process Portal

## SharePoint Process Portal for SAP®



### What is SharePoint Process Portal?

SAP SharePoint Process Portal is an add-on for SAP which transfers documents and data from SAP-programs in a SharePoint-document-library.

SAP SharePoint Process Portal can be integrated into different SAP-scenarios, from the simple export from a document objects list, or the internal allocation of maintenance guidelines to the distribution of documents to a supplier within the scope of an order.

For the most important document processes SAP SharePoint Process Portal includes different SharePoint templates so that documents can be well structured. Their configurations offer individual adaptations to the clients' requirements.



### What can SharePoint Process Portal do?

With the allocations of documents in a portal you can reach the following advantages:

- In comparison to e-mails there is no limitations of file sets
- The documents that are distributed can be updated and controlled at any time
- Via a portal several recipients can make use of the same documents at the same time
- Interactive feedback from the portal into SAP is also possible



### Who needs SharePoint Process Portal?

Every company that...

- wants to share files and data that is managed in SAP with internal and external users without SAP-access
- wants to mirror processes in SharePoint and for this purpose needs data and files from SAP
- wants to use SAP-information in a web application in order to avoid the time and cost for trainings for SAP-transactions
- wants to provide SAP-information in a Microsoft environment in order to make this information accessible in Office applications

## Provision of documents – without any disadvantages

In a company's everyday life, it is often the case that documents managed in SAP have to be shared with third parties. Business partners need product specifications, maintenance guidelines are required, and documents need to be exchanged between offices.

Usually these documents are distributed via e-mail, paper or FTP. Sometimes this can implicate disadvantages. For example, when file sets are limited or outdated versions of files are sent, the systems mentioned above prove as unflexible or not really useful.

A much more comfortably alternative for these, and many other scenarios, is the allocation of documents in a portal like the SharePoint Process Portal for SAP, or short SAP SharePoint Process Portal.

# SharePoint Process Portal

## SAP SharePoint Process Portal – How does it work?

Let's explain how SAP SharePoint Process Portal works using the example of an order: When the order is issued, the necessary forms are created in SAP, and at the same time the documents that are linked to the order are identified. These are now transferred into SharePoint by the SharePoint Process Portal for SAP and not by e-mail. The distributor receives only a Link to his SharePoint Portal by e-mail. In the portal, all documents and metadata are saved as copies and can be used independently of SAP.

When the data is transferred from SAP into the SharePoint Document Library, the SAP SharePoint Process Portal copies the metadata of every file from SAP and adds them as attributes in SharePoint.

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10				1000/3000-0...	Scooter PUR		10 PC	D	26.08.2015	

Name	Description	Document	Modified	Purchase Order	Status
<b>Purchase Order: 4500017263 (10)</b>					
Document: CH2/10000000290/00/00 (3)					
3443	Scooter	CH2/10000000290/00/00	19 Mai	4500017263	WR
Product_Structure-3443	Scooter	CH2/10000000290/00/00	19 Mai	4500017263	WR
Validation_Plan-3443	Scooter	CH2/10000000290/00/00	19 Mai	4500017263	WR
Document: CH2/10000000286/00/00 (4)					
3444	Scooter - Front part	CH2/10000000286/00/00	19 Mai	4500017263	WR
3444	Scooter - Front part	CH2/10000000286/00/00	19 Mai	4500017263	WR
3444	Scooter - Front part	CH2/10000000286/00/00	19 Mai	4500017263	WR
3444	Scooter - Front part	CH2/10000000286/00/00	19 Mai	4500017263	WR
Document: CH2/10000000281/00/00 (3)					
3458	Scooter - Rear part	CH2/10000000281/00/00	19 Mai	4500017263	WR
3458	Scooter - Rear part	CH2/10000000281/00/00	19 Mai	4500017263	WR
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## Advantages

- Exactly the data that is needed in the process is displayed well-arranged on a website
- The application is self-explanatory and reduces time for training
- Thanks to the close integration of SharePoint with Office the information can be used easily also in other Microsoft applications.
- Predefined templates facilitate the implementation

# SharePoint Process Portal

## Functions

Identification of the target area in SharePoint

Document transfer from SAP to SharePoint

Comparison of the documents in case of a second transfer

## System environment

SAP ERP 6.0

SharePoint 2010/2013

SharePoint Online

See all details for recommended computer equipment under [www.sealsystems.com/service-support/computer-equipment/](http://www.sealsystems.com/service-support/computer-equipment/)

## Options

Conversion

PDF/A Check

PDF Security

## Integration

Into many SAP processes: Order, maintenance, production, project system...

Into SAP DVS: CV04N and status change

## Language support

English

German

Other languages upon request

Unicode is supported.

## Licensing

Depends on the number of users per process

## Technology

Communication between the SAP component and SharePoint works via webservice.

## Scope of delivery

SAP Transport

SharePoint configuration

Documentation

## Product code

SAP-SPPS

**SAP® Certified**  
Powered by SAP NetWeaver®



Adalbert Nübling and Debra Garls are specialist for your questions concerning:

*Provision and distribution of documents – Without any disadvantages*



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We would be happy to answer your questions around the generation, managing and storage of documents in SharePoint and show you the possibilities for your company.

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