

# FACTSHEET

## Form Check For SAP

### Identification of Forms Used in SAP®-System



#### What is Form Check For SAP?

In SAP systems you'll normally find a multitude of forms for various business processes. However, not all of these forms are actually still needed or actively used by employees. For example, it's not uncommon that old versions of forms are not deleted. Instead, they simply remain stored in the SAP system and are adapted to new drivers for no good reason. To identify all the forms to which employees have direct access is often a real challenge. That's why SEAL Systems has developed Form Check For SAP, making it easy to identify and deactivate obsolete forms.



#### What Does Form Check For SAP Do?

Form Check For SAP by SEAL Systems identifies which forms in SAP are actually being used, sorted according to form technologies. The form data is stored in a table, and its current status can be evaluated at any time through a transaction. This analysis shows tangibly which forms were issued, from whom, how often, and on which printer. This information determines which forms are no longer necessary and therefore can be deleted. Moreover, it will be apparent where special adjustments need to be made and what the system sizing of the future SAP output management will look like.



#### Who profits from Form Check For SAP?

Businesses who are looking to replace their fleet of printers, or who would like to design their output processes and form output to be device-independent, will profit especially from Form Check For SAP. These companies need to know which forms are used, when and how often, with which device and process, and who initiated the task. Form Check For SAP answers all of these questions. And for companies whose form infrastructure has grown over the years, Form Check For SAP can be an important tool: for example, if an SAP update is imminent and it's not clear which forms should be verified.



#### What Will I Need?

To determine if forms are necessary or obsolete, a small upgrade needs to be activated in the SAP system for the corresponding relevant from processes SapScript, SmartForms and IFbA. This upgrade must be active for a sufficient amount of time in SAP in order to process those forms which are not used daily. It is available for SAP ERP 6.0.

User	Access Dat.	Time	Technology	Form Name	L	TCode	Device	Output Device	Print view	O.	Count.
	18.03.2016	15:11:56	S	SYSTEM	DE	SO10	PDF1	LP01	X		5
	07.03.2016	12:17:52	S	MEDRUCK	EN	ME22N	RC001U18	BCXDC-PCL			1
	11.02.2016	13:13:40	S	PSFC_STD_LAYOUT	DE	CO02	SAPGOF	PDFOUT			24
	15.01.2016	16:39:26	S	PSFC_STD_LAYOUT	DE	CO02	SAPWIN	LOCL			3
	12.01.2016	16:58:09	A	SD_SDOC_FORM01	EN	VA02	PRINTER	LP01	X		1
	08.01.2016	09:12:34	S	SYSTEM	DE	/SEAL/DDD	HPLJIIIID	LOCL	X		1

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## Basis for Introduction of an External Output Management for SAP

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Adalbert Nübling and Debra Garls are specialist for your questions concerning:

*Provision and distribution of documents – Without any disadvantages*



**Europe/Asia/Australia**

Adalbert Nübling

Tel +49 (9195) 926 120

adalbert.nuebling@sealsystems.de

**USA/Canada/Americas**

Debra Garls

Tel +1 774 200 0933

debra.garls@sealsystems.com



**SEALSYSTEMS**  
THE DIGITAL PAPER FACTORY

91341 Röttenbach (Germany)

Tel. +49 9195 926-0

Fax +49 9195 1739

E-Mail: [info@sealsystems.com](mailto:info@sealsystems.com)

Web: [www.sealsystems.com](http://www.sealsystems.com)

**OUTPUT MANAGEMENT**  
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We would be happy to answer your questions about the generation of documents and their distribution in your company environment.

**Solutions for SAP<sup>®</sup>**  
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